

Most Immediate

**OFFICE OF THE ENGINEER-IN-CHIEF (ADMN WING)
IRRIGATION & CAD DEPT., GOVERNMENT OF TELANGANA
JALASOUDHA BUILDING, ERRUMMANZIL, HYDERABAD-82.**

Circular No.RC/ENC/ADA/AEE3/Outsourcing/2017-18

Dt.23-06-2017.

Sub :- Establishment - Irrigation & CAD Department – Request to furnish certain information in respect of Outsourcing Employees working in I&CAD Department – Reg.

Ref:- 1.T.O.Endt. No.RC/ENC(AW)/ADA/AEE3/Outsourcing/2017-18/TS, Dt.17-03-2017.
2.Assistant PF Commissioner, Regional office, Hyderabad, Lr.No. TS/RO/HYD/Enrollment Campaign/2017, dt.21-06-2017.

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Employee's Provident Fund Organisation, has launched Employees Enrolment Campaign, 2017 for all the employers to voluntarily come forward and declare details of employees who were entitled for P.F & other allied benefits.

In this regard, the Assistant P.F Commissioner, Regional Office, Hyderabad, vide reference 2nd cited has, requested to furnish the list of Outsourced employees working in I&CAD Department, for verification of EPF & ESI contribution duly enclosing the copies of remitted challan and ECR copies of the concerned Outsourcing agencies.

It is also requested to furnish the names of Outsourcing agencies through which the Outsourcing employees are engaged with P.F Code.

Therefore all the Engineers-in-Chief, Chief Engineers and Superintending Engineers of I&CAD Department, are requested to furnish the above information in the prescribed proforma duly enclosing the copies of remitted challan and ECR copies of the concerned Outsourcing agencies for the month of December 2016 and April 2017 on or before 28-06-2017.

It is also requested that, the DDO, while reimbursing the commission to the Outsourcing agency, have to obtain a certificate from the agency accounting for proper remittance of EPF / ESI Contributions. If it is noticed any lapse on part of the agency in respect of remittance of EPF, ESI contribution and payment of remuneration etc., suitable action may be initiated against the agency.

**J.Vijaya Prakash
Engineer-in-Chief(AW)**

**To,
All the Engineers-in-Chief,
Chief Engineers and
Superintending Engineers,
I&CAD Department.**

J.Vijaya Prakash
23.06.2017
for Engineer-in-Chief(AW)

✓ Copy to the Deputy Executive Engineer(C), to place in irrigation web site.

PROFORMA

1. Name of the Circle/Unit office:
2. Name of Outsourcing agency & Address :
3. E.P.F Code of the Outsourcing agency:

Sl.No	Name of the Outsourcing Employee	Designation of the Outsourcing Employee

Signature of the Officer