

MOST URGENT:

**GOVERNMENT OF TELANGANA
IRRIGATION & CAD DEPARTMENT**

From
B.Nagendra Rao, B.Tech
Engineer-In-Chief (AW),
Irrigation & CAD Department,
Govt. of Telangana,
1st Floor, Jalasoudha,
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To
All the Engineers-in-Chief,
All the Chief Engineers,
of Irrigation & CAD
Department,
Govt., of Telangana.

Lr.No.RC/ENC/AW/ADA/AEE3/Outsourcing/2018-19/TS, **Dt:14-02-2018**

Sir,

Sub:- I&CAD Dept., - Continuation of Outsourcing personnel working in various offices of I&CAD Dept., Govt., of Telangana - Submission of consolidated proposals - Reg.


Ref:- Arising.

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All the Engineers-in-Chief and Chief Engineers of I&CAD Department, Govt., of Telangana, are requested to submit the consolidated continuation proposals of Outsourcing personnel who are working in various offices of I&CAD Department, as per Circular Memo No.11606-B/419/A2/SMPC/2009, Dt.24-04-2009 (Proforma enclosed), on or before 20-02-2018 without fail.

It is also requested to furnish the latest copies of the G.Os in which Govt., have already accorded permission to engage the staff on outsourcing basis.

Encl: Proformas - 2Nos.

Yours faithfully,
B.Nagendra Rao
Engineer-in-Chief (AW)

for Engineer-in-Chief (AW)

✓ Copy to the Deputy Executive Engineer(C), to place in web site.

**Proposal for Outsourcing of to the O/o....., as per
circular Memo No.11606-B/419/A2/SMPC/2009, Dt.24-04-2009.**

S.No	Quest of the Question	Answer
1.	Category & No of posts to be outsourced/Contract appointment should be indicated.	
2.	Whether the proposed posts for outsourcing is against the vacant posts in the sanctioned cadre strength or over and above the sanctioned strength.	
3.	Original cadre strength of the category which is proposed to be outsourced (as per the implementation committee G.Os) has to be indicated along with the G.O.No. in which these posts were continued.	
4.	No of persons presently working on regular/contract/outsourcing basis in the category.	
5.	No of posts vacant and date from which these posts are vacant.	
6.	Scale of pay of the category for which the department has proposed for Contract / Outsourcing appointment.	
7.	Proposed Remuneration has to be mentioned for the Category to be appointed on contract /Outsourcing basis keeping in view of the minimum time scale.	
8.	Financial implications involved in the proposal	
9.	Budget particulars	
10.	Feasibility of Outsourcing the activity like Sweeping /Security etc. instead of appointment of individuals on Outsourcing.	
11.	Proposals for Sweeping and Security activities should be examined keeping in view of the all offices located in an office complex and also the availability of manpower in all offices.	
12.	Data Entry Operators and Office Subordinates should be attached more than one section depending upon the work load in the sections.	
13.	Justification in terms of the work load and Budget.	
14.	Recommendations Remarks of the Secretariat Department.	

