

Office of the Engineer-in-Chief (Admn.Wing),
I & CAD Deptt., Errum Manzil, TS, Hyderabad.

Circular Memo No. Rc/ENC/ E2/19041396

Dated: 12.04.2019.

Sub: Estt – I & CAD Deptt., – Certain information regarding formation of
Unit/ Circle/ Division offices from inception – Called for – Reg.

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The Irrigation & CAD Department is one of the major departments in the State during combined State of Andhra Pradesh and also in present State of Telangana. Most of the offices in the department, especially project units have been continuing on temporary sanctions, and these offices were converted/ transferred to other units from time to time based on the work load of the projects and importance given by the Government at that time. Thus most of the offices existing two to three decade back have been converted/ modified several times.

In this regard, all the Unit officers /Circle officers are informed that difficulty is being faced to identify names of certain offices, when the retired employees approach this office for certain grievances/ medical reimbursement; duly mentioning the name of office in which they retired.

In view of the above, it is proposed to maintain the record of history of all the offices from inception of formation of Division/ Circle/ Unit offices.

Hence, all the Unit officers /Circle officers are requested to furnish a detailed report on formation of their Unit/ Circle/ Divisions by narrating its introduction, formation of office initially, subsequent transformation alongwith copies of orders and organization structure viz., name of the Divisions/ Sub-division etc., from the date of its functioning and modified (if any) to till to date within a fortnight for taking further necessary action in the matter.

Sd/- B. Nagendra Rao, Dt. 12.04.2018.
Engineer-in-Chief (Admn.Wing)

To

The all the Unit/ Circle Officers.

Copy to the Director General, WALAMTARI, Hyderabad with a similar request.

Copy to the Chief Engineer, TSERL, Hyderabad with a similar request.

Copy to the Dy. Executive Engineer (Computers) to place the circular in the website.

Copy to file/ spare.


16/4/2019
for Engineer-in-Chief (Admn.Wing)


16/4/18