

Circular Memo No.Rc/ENC/I2/07126/2020-2

Dated:28.01.2021

Sub: T.S. – Irrigation & CAD Department – Submission of Annual Property Returns for the year- 2020 in respect of all the cadres including circle scale establishment - Extension of time period for online submission of APRs-2020-Regarding.

Ref: 1. Govt.Memo No.8350/Ser.II.1/2011-2 dt: 14-12-2011.
2. T.O.Circular Memo RC/ENC/I2/07126/2020 dt:14-12-2020
3. T.O.Circular Memo RC/ENC/I2/07126/2020-1 dt:11-01-2021

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In this office circular 2nd & 3rd cited, instructions were issued to all the staff of Irrigation & CAD Department to submit their APR's -2020 by availing the HRMS online facility upto 31-01-2021.

As seen from the HRMS, most of the staff members have not submitted the APRs-for the year-2020 due to Re-Organization of I & CAD Department . Hence, the last date for submission of APR's-2020 is extended up to 28-02-2021 and shall not be extended further.

The SE's/CE's are requested to ensure that the staff under their control to follow the above schedule and submit the APR's-2020 on or before the due date of 28-02-2021 positively. Hard copies of APR's -2020 in respect of NTPA's ,DEE's and above cadre shall be submitted to this office.

Sd/- G.Anil Kumar 28-01-2021
Engineer-in-Chief(Admn)

To

1. All the Chief Engineer's and Superintending Engineers
2. Copy to all the Engineers-in-Chief for information and for taking further necessary action.
3. Copy submitted to the Special Chief Secretary to Government, I&CAD Department for favour of kind information.
4. Copy to computers section to place the above circular memo in the ENC(Admn) website.
5. Copy to file.

MKB 28/1/21
For Engineer-in-Chief(Admn)
day 28/1/21