

Office of the Engineer-in-Chief (Admn.),  
I & CAD Dept., Errum Manzil, Hyderabad, TS.

Circular Memo. No. RC/ENC/D2/Transfers/2021

Dated: 24.03.2021.

Sub: Estt. – I&CAD Dept – TIES – Request transfers of AEE/ AEs –  
Options – Called for – Reg..

Ref: This office Lr. No. Rc/ENC/D2/Transfers/2021, Dt. 12.03.2021.

\*\*\*

All the Assistant Executive Engineer/ Assistant Engineers are hereby informed that, the request transfers in the cadre of AEE/AE is being taken up by calling for options online through HRMS website, as large number of transfer applications have been received in this office till date and also to maintain the transparency in transfer and postings.

Accordingly, the particulars regarding the Spouse, PH etc of all the AEE/AEs have been obtained vide reference cited and are being updated in their HRMS.

In view of the above, it is informed that, **only the AEE/ AEs** who have submitted their requests for transfer to this office w.e.f. **01.01.2021** are only hereby requested to exercise their option online through their HRMS personal logins with their personal user credentials by visiting the HRMS website (<http://irrigationhrmstg.cgg.gov.in/Login.do>).

Further, in respect of the AEE/AEs who are seeking transfer on **Medical Grounds (only self, spouse and children)** are informed that, they have to submit their options both i.e., online through their HRMS personal logins as per the dates specified and also are directed to submit their offline representation addressed to this office duly enclosing all the necessary supportive documents to scrutiny their request for transfer on the Medical grounds. **In respect of all other categories the hard copies are not required as the data is already been updated in HRMS and the applications for transfer are available in this office. The AEE/ AEs except those who are seeking transfer on medical grounds are requested not to approach this office in view of Covid-19 pandemic situation.**

The schedule for submission of option forms for request transfer is as below:

1. Exercising options by Assistant Executive Engineer/ Assistant Engineers who are seeking transfer and who has already submitted their transfer applications on or after 01.01.2021 to 24.03.2021 in this office – **25.03.2021 from 5.00 PM to 27.03.2021 till 10.00 AM.**
2. Submission of hard copies in respect of the AEE/ AEs who are seeking transfer on Medical Grounds (only self, spouse and children) at the counter at Office of the Engineer-in-Chief (Admn) on – **27.03.2021 by 11.00 AM.**

Sd/- G. ANIL KUMAR, Dt. 24.03.2021.  
Engineer-in-Chief (Admn.)

To  
All the Assistant Executive Engineers/ Assistant Engineers of Irrigation & CAD Department, Telangana.

Copy to All the Unit/ Circle Officers of Irrigation & CAD Department, Telangana.

Copy to the Deputy Executive Engineer (Computers) to place this circular in Departmental website.

Copy to file.

*MSP*  
*24/3/2021*  
for Engineer-in-Chief (Admn.)

*Admn*  
*24/3/21*