

Circular Memo No: Rc/ENC/C1/COVID-19/2021

Dated: 14.06.2021.

Read: Circular Memo No: Rc/ENC/C1/COVID-19/2021, Dated:
24.06.2020.

Sub: Estt – I & CAD Dept – TSES – Keeping in view of spreading of
Covid-19 – Certain instructions regarding local arrangements to the
post of DDO – Further orders – Issued.

It is to inform that, in the circular memo read above, all the Unit officers of I&CAD Department were informed that, if any of the DDO's under their control were effected with COVID-19, they were directed to make local arrangements only to the duties of DDO with the same cadre within their unit, for the performance of DDO duties only.

It has come to the notice of this office that, certain Unit/Circle Officers are making relief arrangements to the post of Executive Engineer by referring the above circular, at their level without obtaining prior orders from the Government or Head of the Department.

In this regard, it is once again informed that, the circular memo read above, is issued only for the purpose "To facilitate the uninterrupted duties of DDO's and to avoid inconvenience in the payment of salaries to employees".

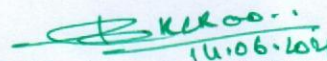
In this regard, it is informed to all the Unit/Circle officers that, Government is the competent authority for issue of additional charge or look after duty orders from the cadre of Executive Engineer and above. In certain exigency circumstances, HOD will issue alternate arrangements orders, subject to the ratification of Government.

In view of the above, it is requested to send the necessary additional charge arrangement proposals to this office for Executive Engineer and above cadre from their Unit when proceeding on leave, to obtain prior orders from the Government and any deviation in the matter will be viewed seriously and the concerned will be held responsible.

Sd/- G. Anil Kumar,
Engineer-in-Chief (Admn.)

To,

1. All the Unit Officers of I&CAD Department, Telangana for necessary action.
2. The DEE (Computers) of this office to place the above circular in the website.
Sf/Spare.


14.06.2021
for Engineer-in-Chief (Admn.)


14/6/21