

Circular Memo No.Rc/ENC/F4/07126/2022-23

Dated:13.03.2023

Sub: T.S. – Irrigation & CAD Department – Submission of Annual Property Returns for the year- 2022 in respect of all the cadres including circle scale establishment - Extension of time period for online submission of APRs-2022-Regarding.

- Ref: 1. Govt.Memo No.8350/Ser.II.1/2011-2 dt: 14-12-2011.  
2. T.O. Proc. No. Rc/ENC/P2/07126/2006 dt: 16.01.2012.  
3. T.O.Circular MemoNo.RC/ENC/I2/07126 dt:22-11-2017.  
4. Circular Memo No.Rc/ENC/I2/07126/2022 Dated: 29.12.2022  
5.Circular Memo No.Rc/ENC/F4/07126/2022-23 Dated: 12.01.2023

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In this office circular memo 5th cited, instructions were issued to all the staff of Irrigation & CAD Department to submit their APR's -2022 by availing the HRMS online facility up to 28-02-2023.

It has come to the notice of undersigned that some of the employees have not yet submitted their APR's. In view of O&M activities and other time bound programs, they requested for extension of time to submit their APR's. Hence as per the requests made the submission of APR's -2022 is extended up to 20-03-2023, as last opportunity.

The SE's/CE's/ENC'S are requested to ensure that the staff under their control to follow the above schedule and submit the APR's-2022 on or before the due date of Dt.20-03-2023 positively. Hard copies of APR's -2022 in respect of NTPA's, DEE's and above cadre shall be submitted to this office.

Sd/-G.Anil Kumar,13-03-2023.  
Engineer-In-Chief (Admn),

To

1. All the Chief Engineer and Superintending Engineers, for taking further necessary action.
2. Copy to all the Engineers-in-Chief, for information and for taking further necessary action.
3. Copy submitted to the Special Secretary to Government, I&CAD Department for favor of kind information.
4. Copy to computers section to place the above circular memo in the ENC(Admn) website.
5. Copy to Engineer-in Chief(A) water Resource Department Andhra Pradesh to submit the APR's of Telangana Employees who are working on deputation.
6. Copy to G/ Section.
7. Copy to file.

*Pawan*  
13/03/23  
for Engineer-In-Chief (Admn),

*Ray*  
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